



Students 16-19

Chew Valley School

Bursary & Learner Support Fund 2017/18

Student Details

Title First Name Surname

Address Telephone

..... Mobile

Postcode Date of Birth/...../..... Age on 31/8/17

Residency Have you lived in the UK for the past 3 years? **YES/NO**
If NO, please provide details of your immigration status

Disability Do you have a disability and receive both DLA & ESA **YES/NO**

What do you need funding for?

Please tick

1. Course trips

2. Bus Pass – ONLY B&NES students
who live more than 3 miles from school

If you live outside of Bath & North East Somerset then you must apply to your Local Education Authority for help with travel. If they cannot help, please provide a letter from them explaining why.

FOR OFFICE USE ONLY:

Annual Household income £ Eligible

Award made YES/NO £.....

.....

Household Details

1a. Student details:

Who do you live with? 1 parent / 2 parents / partner or spouse / in care / alone

b. Are you in Care? YES/NO or have you ever been in Care? YES/NO

Why are you being asked?

Students who have been under the Care of Social Services, rather than their parents, are guaranteed a higher level of financial support while at school. If this applies, please give the contact details of your Social Worker as we will need a letter of confirmation from them before we can give you the Bursary.

Social Worker's Name: Contact Number:

Please note: if you are or have been in care, then you will not need to provide proof of your income.

2. Please ask your Parent/Carer to complete these details:

Parent/Carer's name:

Are you married/living with a partner? YES/NO

Do you have any other children living at home who are financially dependent on you? YES/NO

Children's ages:



Please provide either birth certificates or Child Benefit Award Notice

Household Income

In order to assess your application we need **proof of the household income.**

Annual income	Mother	Father	Other
Earned wages from a job before tax deducted	£	£	£
Other income eg, maintenance payment, investment income			
Please state the amount of any benefits received in the boxes below:			
Tax Credit			
Housing/Council Tax Benefit			
Income Support			
Income Based Jobseekers Allowance			
Universal Credit			
Pension Credit (Guaranteed Credit)			
Any other benefits please name:			
Office Use			

If your household income has dropped recently please provide additional supporting proof.

What proof to provide

Please provide photocopies, originals CANNOT be returned to you. The 6th Form Administrator will assist those without access to a photocopier. EACH adult needs to provide proof. Where applicable, we require:



- Working tax credit statement – in full)
- Last 3 months or 6 weeks of wage slips) photocopies only
- Self assessment form/copy of annual accounts)

- If you get JSA or ESA then your letter must indicate that this benefit is **income based**.
- If you get Pension Credit the letter must indicate the **Guarantee Credit element** of Pension Credit.

Use this space to give us any additional information about your current situation that will be useful to support your application:

Data Protection: The information you provide will be treated in the strictest confidence. It will not be shared with third parties without your written consent.

Declaration

- I agree to regularly attend at least 95% in order to make good progress on my course. If I fail to do this, my award may be withdrawn.
- I agree to inform the Sixth Form Administrator if I change course or if household financial circumstances change.

Student signature Date

Parent/Carer/Social Worker signature Date

What happens next?

Return your completed form with full proof of income to the address below. We will write to you when your application has been assessed and let you know how much help we can offer. Eligible students will be paid in 3 instalments.

Please note awards may be subject to change.

Funding is limited, and you may not receive an award. No awards can be paid until you are enrolled on your course.

Once your form is completed please return to:

6th Form Administrator
Chew Valley School
Chew Magna
Bristol
BS40 8QB
Any queries please telephone 01275 333625