

Resource Booking (Staff Only)

You can access Resource Booking by using the shortcut on your school desktop.

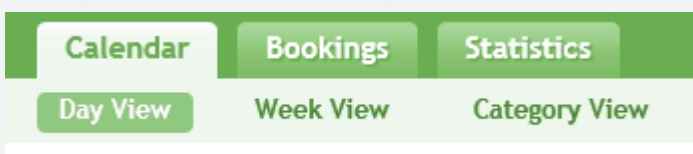


If accessing the Resource Booking from outside of the network, go to this address
<https://chewvalley.roombookingsystem.co.uk>

Resource Booking uses your 'short' username (without the @chewvalleyschool.co.uk)

The screenshot shows the login page for the Chew Valley School Resource Booking system. At the top, there is a green header with the school's crest on the left and the text "Chew Valley School Resource" in white. Below the header, the page is divided into two main sections. On the left, there is a login form with fields for "Username" (containing "gbeynon") and "Password" (masked with dots). Below the password field is a checkbox for "Remember My Password" and a "Login" button. A link for "Forgot your login?" is located below the login button. On the right side of the page, there are three links: "View Availability", "View Bookings", and "Administrator Login", each accompanied by a small icon. At the bottom of the page, it says "Powered by roombookingsystem" and "Copyright © School Cloud Systems 2015".

To make a booking, view the calendar.



Calendar Bookings Statistics

Day View Week View Category View

< May 2015 >

M	T	W	T	F	S	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Categories

- ICT Suite
- Lake View House
- Library

Booking Colours

- My Bookings
- Other Bookings
- Timetabled Classes

<< Prev Wednesday 06 May 2015, Week B Next >>

	L10	L11	L8	MEZ
AMR	12C Mr J J WEBBER	10H Mr K J CARTER		
Period 1	11D/Np1 Miss S J DALY	13D/Bs1 Mr S J PEARCE	10KE/Ns Mrs G HENRY	11D/Me1 Mr G E JAMES
Period 2	10LA/Ns Miss R G TAYLOR	13D/Bs1 Mr S J PEARCE	J Hibbert	11D/Me1 Mr G E JAMES
Period 3	11C/Cp1 Mr J J WEBBER	12B/It1 Mr S J PEARCE	10B/Nb1 Mr R C BAXTER	K Martin
Period 4	12B/It1 Mr J J WEBBER	10B/Nb1 Mr S J PEARCE	09HH/le Mr R C BAXTER	K Martin
Lunch Break				
PMR	12C Mr J J WEBBER	10H Mr K J CARTER		
Period 5	E Knight	J Webber	U Iglesias Fuertes	J Cordle
Period 6	07C/It Mr J J WEBBER	08LL/It Mr S J PEARCE	M Brown	H Robinson
After School				

Click on an available booking to highlight it

D Richardson

J Cordle

H Robinson

Start Time
PMR

End Time
PMR

Book

More Options

Then click book

The room booking system imports timetable data from sims, which appear in yellow. These cannot be changed. Pink Booking are made from staff, if you want to request the use of one of these slots you can click on the booking and send a change request email:

Transfer Booking Request

Send a message to Helen Robinson requesting a transfer of this booking to you

Date 06/05/2015

Time Period 6

Room/Resource MEZ

Message

Send Transfer Request

[Cancel](#)

Bookings can only be made a month in advance due to high demand.

As Sims bookings take priority they can overwrite a manual booking. In the unlikely event of this you will receive an email to make you aware of the lost booking.